

Beaumaris Football Club

Banksia Reserve, Oak Street
Beaumaris VIC 3193
www.beaumarisfc.com.au



Club Official Code of Conduct – 2017

Policy Date: 26th November 2016

Purpose

The purpose of this document is to set out the standards of behavior expected by all past and current Committee and Sub Committee Members of the Beaumaris Football Club, including Directors of Coaching and senior coaching personnel (Referred to as Club Officials)

By agreeing to be a Club Official, each person must also agree to adhere to these codes at all times.

Club Officials must:

- Be diligent in their role and act with reasonable care and skill at all times.
- To refrain from improperly using any information obtained because of your position now and in the future to gain a personal advantage or an advantage for another, or to cause any detriment to the organisation
- Maintain the integrity of communication, by not forwarding any communication labelled as "confidential" or "in confidence" to any persons outside of those included in the original communication. This includes but not limited to email, text and hand written communication.
- To act with good faith, integrity and objectivity, and accept responsibility for your decisions and actions.
- Ensure your decisions and actions contribute to a safe environment.
- Ensure your decisions and actions contribute to a harassment-free environment.
- Do not tolerate abusive, bullying or threatening behavior.
- Attend Committee meetings or forward their apology prior to the meeting as required
- Treat all people associated with the Club, including members, volunteers, partners, external stakeholders, and other Club officials with respect
- Always consider the welfare of the Club's members above on field success
- Attend to their fiduciary responsibility and make decisions based on what is best for the Club, not for individual interest or gain
- Not take advantage of their position as a Club Official in any way
- Declare any conflicts of interest as they arrive and act to ensure that these conflicts do not pose a risk to the organisation
- Be open to feedback from members and respond appropriately
- Act as a positive role model with respect to good sporting behaviour
- Display responsible behaviour in regards to alcohol and drugs
- Adhere to the policies and procedures established by the Club
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- Not do anything that would bring the Club into disrepute eg: participate in an arrangement that results in a player breaching his or her amateur status
- Adhere to the legislative requirements of the Club
- Respect the equipment and resources of the Club and only use these in Club related business, unless permission is granted otherwise.
- Not receive gifts or entertainment that result in personal financial benefit or if they do declare the gift or entertainment
- Always look for opportunities for improved performance of the Club operations and Committee functions
- Always represent the Club in a professional manner
- Abide by the VAFA's or SMJFL's" and Club's Social Media policy.
- Abide by VAFA's or SMJFL's Code of Conduct and SMJFL by-laws where applicable.
- Abide by the rules associated with being a member of the Beaumaris Sporting Club.

Terms:

All Club Officials as defined above in the purpose will receive a copy of the Code of Conduct to read and review prior to the first committee meeting or subcommittee meeting for the new season.

Questions are to be addressed to the President of the Senior or Junior club directly.

This Code of Conduct shall be acknowledged at the first full committee meeting of the year and the first subcommittee meetings of the year.

Those persons unable to acknowledge and accept the Code of Conduct will be asked to stand down from their position and duly noted.

Club Officials found to have breached the Code of Conduct will be asked to provide an explanation.

Minor fines imposed upon an official by the VAFA or SMJFL will be dealt with depending upon the seriousness and context of the event surrounding the fine.

If deemed appropriate Club Officials will appear at a Grievance Committee meeting to state their case. Outcomes will be decided by the Grievance Committee and communicated to the Presidents, or Vice Presidents or other necessary parties.